

**ABM Direct Deposit**  
Simple. Safe. Secure.

ABM is encouraging all Team Members to convert to direct deposit. To sign up, please read below, complete the required information and return this form to your local HR office, or scan and email to [godirect@abm.com](mailto:godirect@abm.com). Once this form is completed and entered by ABM Team Member Services Team, you will receive one final paper check (to test the account numbers) and then your pay will convert to direct deposit on the following pay period.

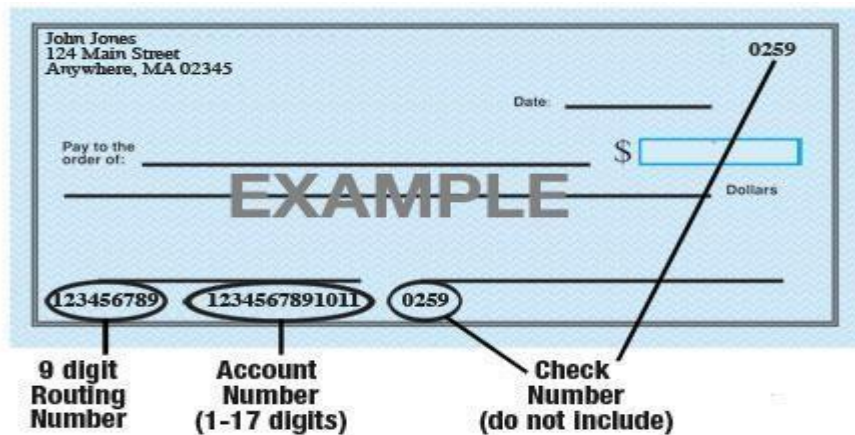
**Enjoy the Advantages of Direct Deposit at ABM:**

- ✓ Direct deposit transactions are fast, reliable, and safe.
- ✓ You can control where and how much money goes into your various bank accounts.
- ✓ Having your check deposited directly saves you the trouble of going to the bank and standing in line.
- ✓ Save money-you won't be tempted to make a withdrawal simply because you're already at the bank to make a deposit.
- ✓ You don't have to make special arrangements to get your paycheck if you're out sick or on vacation on payday.
- ✓ Since there's no paperwork, your paycheck can't get lost or stolen.
- ✓ You'll often receive the money faster this way, too, since you won't have to wait for the check to clear.
- ✓ Direct deposit eliminates expensive check cashing fees.

**QUESTIONS? CONTACT TEAM MEMBER SERVICES AT EMAIL GODIRECT@ABM.COM**

Direct Deposit Enrollment (You may have up to 3 accounts or 1 Pay Card)				
<b>Direct Deposit</b>	By choosing traditional direct deposit, your pay will be deposited directly into your checking or savings account each payday.  Fill out your account information below based on the numbers on the bottom of your check. <i>A copy of the voided check or bank letter must be sent with this form, or the request will be rejected.</i>			
Bank Name	9 Digit Routing Number	Account Number	Type of Account	Deduction Amount
			<input type="checkbox"/> Checking <input type="checkbox"/> Savings <input type="checkbox"/> Pay Card	<input type="checkbox"/> 100% <input type="checkbox"/> \$_____.00
			<input type="checkbox"/> Checking <input type="checkbox"/> Savings	<input type="checkbox"/> \$_____.00 <input type="checkbox"/> Remaining balance
			<input type="checkbox"/> Checking <input type="checkbox"/> Savings	<input type="checkbox"/> \$_____.00 <input type="checkbox"/> Remaining balance

**PLEASE INCLUDE A VOIDED CHECK OR BANK LETTER WITH THIS FORM!**



By completing this form, you hereby authorize ABM Industries to initiate credit entries (deposits) and to initiate, if necessary, debit entries and adjustments for any credit entries in error to your bank account. This authorization will remain in effect until cancelled by you with written notification to ABM.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Last 4 digits of Social Security Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee E-Mail Address or Phone #

\_\_\_\_\_  
Employee Number / EPay Punch ID (can be found on your paystub)